

MEETING MINUTES

Project Name: IPRS	Doc. Version No: 1.0	Status: Final
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Meeting Name: IPRS Core Team Meeting
Facilitator: Thelma Hayter, DMH
Scribe: Kellie Fessler
Date: 6/23/04
Time: 10 - 11 a.m.
Location: Crossroads, Conference Room 3

IPRS Core Team Attendees:

Betty Cogswell
 Bobby Minish
 x Cathy Bennett
 Cheryl McQueen
 Debra Haraway
 x Deborah Merrill
 Gary Imes
 x Joyce Sims
 x Kellie Fessler
 x Paul Carr
 x Rick Debell
 x Thelma Hayter
 Jeffrey Poole

Others:

Tim Sullivan
 Christie Harris
 Carmen Mattocks
 x Sharlene Bryant
 x Mike Frost

Attendees:

X Alamance-Caswell	Onslow
x Albemarle	x OPC
x Catawba	x Pathways
x Centerpoint	Pitt
x Crossroads	Riverstone
x Cumberland	Roanoke-Chowan
x Durham	x Rockingham
x Eastpointe	x Sandhills/Randolph
x Edgecombe-Nash	SE Center
Foothills	x SE Regional
x Guilford	x Smoky Mountain
x Johnston	x Tideland
x Lee-Harnett	VGFW
x Mecklenburg	x Wake
x Neuse	x Western Highlands
x New River	x Wilson-Greene

Agenda:

Item No.	Topics
1.	<p>Division and EDS Review</p> <p>Review June 18 checkwrite results</p> <p>Upcoming checkwrites: June, 25, July 9, 16, and 23</p> <p>Tim Sullivan: Update on Medicaid issues</p> <p>BugCentral Status</p> <p>Key CSRs</p> <p>Operations Support: File Maintenance, Security, and Help Desk</p>
2.	<p>Area Programs</p> <p>Area Programs joining this week</p> <ol style="list-style-type: none">1. Roll Call2. Review June 18 checkwrite results3. Questions/comments about Upcoming checkwrites – June 25, July 9, 16, and 23.4. Agenda items:<ul style="list-style-type: none">• Approve 6/9 and 6/16 minutes for posting• Provider Project• Documentation in review should be emailed Monday• Internal provider number- Effective Date will be 5/1/04 instead of 7/1/04• State Wide Rates- H0002 and YP110 have been removed because they are included in LME functions. YP498 and YP499 travel is now included in the calculation of direct service cost. These changes are effective 6/30• CDECI is going to be covered by Public Health. Funding is available for May and June DOS claims. End Date CDECI Pop Group on 6/30/04• After 6/25 we will start using DOB from 837 instead the Eligibility file• Very close to getting you documentation on the CMECD Pop Group – will send e-mail• IPRS Questions or Concerns• Tim Sullivan and Christie Harris – MMIS Updates Status on EOB 7000 adjustments• Medicaid Questions or Concerns5. Any other area program questions/comments6. DMH and/or EDS concluding remarks.

Next Meeting: June 30, 2004

For assistance with IPRS claims, adjustments, R2Web, accessing application, etc., call the IPRS Help Desk – 1-800-688-6696, ext 53355, M-F, 8 a.m.-4:30 p.m., excluding holidays.

ADMINISTRATION NOTES (10 a.m. DIVISION AND EDS REVIEW)

Item No.	Topics
1.	<p>Review June 18 checkwrite results- 197K claims denied mostly due to insufficient budget. Many Area Programs are low on funding. Many of suspended claims from last week denied.</p> <p>We are receiving a high volume of Adjustments. Thelma will follow up with area program's who submitted adjustments past the deadline for processing in FY04. The claims might not adjust prior to the end of the fiscal year.</p>
2.	<p>Upcoming Checkwrites: June 25, July 9, 16 and 23- No IPL scheduled this weekend.</p>
3.	<p>Tim Sullivan- Update Medicaid issues- EOB 7000-No change from last week.</p>
4.	<p>Bug Central Status: 5 in customer review/2 in progress</p>
5.	<p>Key CSRs. CNDS R/E/L was successful. UAT needs sign off to implement this weekend. Attending Provider project –will schedule UAT walk-thru with Thelma this week. Deborah is working on a document to send to the area programs. Thelma will send to AP And EDS to review. EDS will post it to our webpage</p> <p>Randolph/Sandhills merge is in progress.</p> <p>Gary would like EDS to send all system changes effective July 1st to area programs in a User Alert Bulletin. All updates will be posted on web page.</p>
6.	<p>Operations Support – File Maintenance, Security- CMECD-New Pop Group- DMH is finalizing the Benefit Package and will send EDS the information once it is confirmed.</p> <p>CDECI will be ending on 6/30/04. P-codes ending on 6/30/04. H0002, YP110, YP499 and YP498.</p> <p>Date of birth CSR is going in on 7/9/04.</p>

ADMINISTRATION NOTES (10:30 a.m. AREA PROGRAMS CONFERENCE CALL)

Item No.	Topics
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| 1. | Roll Call (See page 1 for meeting AP participants) (Please mute phones or refrain from excess activity to help with communications.) |
| 2. | Review June 18 Checkwrite –

Q. Had a lot of pending claims on this checkwrite. Can we expect this on the next checkwrite?

A. Yes- probably due to zero budgets. DMH suggest closing Pop groups that have budgets expended. If suspends next checkwrite, denials could be used in settlement. |
| 3. | Questions/Comments about upcoming checkwrites-: June 25, July 9, 16 and 23- OPC –EOB 8800. It denies if the first pop group is out of funds. If there is another pop group it will attempt to process from the next Pop Group the following week until it runs out of eligible pop groups. If the claim does not finalize in this weekend's checkwrite it could process in FY05.

8800 'In Process' claims are usually pending for budget or eligibility reasons. Rick said it's not too late to close Pop Groups.

834's must be sent by 3:00pm Thursday for upcoming checkwrite. |

ADMINISTRATION NOTES (10:30 a.m. AREA PROGRAMS CONFERENCE CALL)

Item No.	Topics
4.	<p>AGENDA ITEMS</p> <ul style="list-style-type: none"> • Approve 6/9 and 6/16 minutes for posting. Yes, approved. • Provider Project- Documentation in review should be emailed by Monday. Internal provider number- Effective Date will be 5/1/04 instead of 7/1/04. • State Wide Rates- H0002 and YP110 have been removed because they are included in LME functions. YP498 and YP499 travel is now included in the calculation of direct service cost. These changes are effective 6/30.-P-code H0002 end-dated in IPRS and will be in Medicaid. P-codes H0001 and H0005 should both be revised on Medicaid list. Rick is meeting with Phillip Hoffman to finalize rates on Thursday 6/24 <p>Q. Any info about client numbers missing on 835 in Medicaid?</p> <p>A. We don't have any info. IPRS will question NCXIX and sent out a user alert.</p> <ul style="list-style-type: none"> • CDECI is going to be covered by Public Health. Funding is available for May and June DOS claims. End Date CDECI Pop Group on 6/30/04. • After 6/25 we will start using DOB from the 837, instead of the Eligibility file. • Very close to getting you documentation on the CMECD Pop Group – will send email when it is finalized • New Pop Group CMECD for children 3-5 years. The Governor requested funding – early childhood mental health. • IPRS Questions or Concerns- <p>Q. Concerned about checkwrite 6/4/04 denied for 8599 CDECI. We need assistance.</p> <p>A. SE's are researching right now. Janet will forward more ICNs for us to research.</p> <p>Q. Can EDS access an EDI file prior to Feb 2004?</p> <p>A. Call the IPRS ECS Help Desk</p> <p>Tim Sullivan and Christie Harris – MMIS Updates - Status on EOB 7000 adjustments – same as last week.</p> <p>Q. Can NCXIX generate a report with outstanding claims or adjustments so we can do our year end reporting?</p> <p>A. It's best for each Area Program to calculate their report. We will follow up with Tim Sullivan.</p> <p>Medicaid Questions or Concerns- N/A</p>
5.	Any other area program questions/comments: N/A
6.	DMH and/or EDS Concluding Remarks: N/A

Action Items

Item No.	Open Date	Description	Assigned To	Comments	Status	Target Date
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Issue Items

Item No.	Open Date	Description	Assigned To	Comments	Status	Target Date
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